

COMMERCIAL MAILBOX BUILDING AND RENOVATION GUIDELINES



People Committed to Quality Since 1936®



New Construction and Major Renovations



Salsbury 4C Horizontal Mailboxes and Cluster Box Units (CBU's) are required for new construction and major renovations. For modifications that affect a wall rough opening, 4C Horizontal Mailboxes are required. For outdoor applications, Cluster Box Units and Parcel Lockers are best suited.

4C Horizontal Mailboxes



Recessed Mounted



Surface Mounted



Free-Standing

Cluster Box Units (CBU's)



Standard



Regency® Decorative



Parcel Locker

Replacement and Retrofit Installations



When mailbox renovation projects do not affect the existing rough opening of a wall, Salsbury 3500 series 4B+ Vertical Mailboxes and Salsbury 3600 series 4B+ Horizontal Mailboxes are USPS approved for replacement and retrofit installations.

4B+ Vertical Mailboxes



Surface Mounted



Recessed Mounted

4B+ Horizontal Mailboxes



Front Loading



Rear Loading

Note: Always check with local U.S. Postal officials before proceeding with mailbox replacement projects.

CHOOSING THE RIGHT COMMERCIAL MAILBOX FOR YOUR FACILITY



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Cluster Box Units (CBU's) – USPS Approved



A cluster mailbox, or Cluster Box Unit (CBU), is a free-standing pedestal mounted mailbox that consists of multiple mailbox compartments and parcel lockers that can be used and locked individually.

- Each Salsbury CBU includes 4, 8, 12, 13, or 16 mailbox compartments with one, two (2), or four (4) fully integrated parcel lockers.
- Every model is available in sandstone, bronze, white, green, black, and gray (for replacement units only).
- Add a touch of elegance to your community with our Regency® Decorative Cluster Mailboxes (not available in gray).
- Constructed of heavy duty aluminum and stainless steel hardware with heavy duty cam locks and an anti-fish plate for added security.
- Ideal for commercial buildings, multi-family housing units, apartment complexes, government and military bases, schools, colleges and other residential and commercial developments.
- Salsbury Industries is officially licensed and authorized by the U.S. Postal Service to manufacture Cluster Box Units (CBU's). License # 1CDSEQ-08-B-0026

4C Horizontal Mailboxes – USPS Approved



4C Horizontal Mailboxes consist of horizontal cluster-style mailboxes and parcel lockers that are designed to be recessed mounted, surface mounted or free-standing.

- Required for new construction and major renovations, 4C horizontal mailboxes are ideal for commercial buildings, multi-family housing units, apartment complexes, government agencies, military bases, schools, colleges and other residential and commercial developments.
- Units come in multiple mailbox configurations that are 1 door wide (single column) and 2 doors wide (double column) available in 6 door high, 10 door high, 11 door high and max height (57-1/8" H) units.
- Available as recessed mounted, surface mounted or free-standing.
- Standard height units feature a durable powder coated finish available in aluminum, bronze, sandstone and black.
- U.S.P.S. standard 4C mailboxes require a minimum of 1 parcel locker for every 5 tenant compartments.
- ADA height compliant units are available meeting all ADA compliance guidelines.